

**WAVERLEY BOROUGH COUNCIL**  
**SERVICES OVERVIEW & SCRUTINY COMMITTEE**

21 June 2022

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**OVERVIEW AND SCRUTINY ANNUAL REPORT 2021/22**

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**Portfolio Holder:** Cllr Paul Follows, Leader of the Council

**Head of Service:** Mr Robin Taylor, Head of Policy & Governance

**Key decision:** No

**Access:** Public

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**1. Purpose and summary**

1.1 To enable the Committee to comment on the report on its activities in 2021/22.

**2. Recommendation**

2.1 That the Committee endorse the report included as annexe 1 whilst making any suggestions for amendments.

**3. Reason for the recommendation**

3.1 To provide the rest of the Council and the Waverley community with an accurate picture of the activities of the Overview and Scrutiny Committees.

3.2 To provide councillors sitting on the Overview and Scrutiny Committees with an opportunity to reflect on what has worked well, where there are lessons to be drawn and where improvements could be made.

**4. Background**

4.1 Annexe 1, P.3 details the Overview and Scrutiny Committee structures which have been in place in 2021/22.

4.2 These 'parent' committees are also empowered to create working groups (often referred to as 'task and finish groups') to look at a policy area or issue in greater depth than would be practical as one of several items on the parent committee's agenda. These are covered in Annexe 1, pp.7-8.

**5. Relationship to the Corporate Strategy and Service Plan**

5.1 Overview and scrutiny is an independent, Member led function that facilitates and achieves democratic accountability for public services. As such, it seeks to ensure that the work of the Council fully meets the Council's corporate priorities.

## **6. Implications of decision**

### **6.1 Resource (Finance, procurement, staffing, IT)**

There are no resource implications of this report.

### **6.2 Risk Management**

No risks arising from the recommendations of this report have been identified.

### **6.3 Legal**

There are no legal implications from this report.

### **6.4 Equality, diversity and inclusion**

There are no direct equality and diversity implications from this report.

### **6.5 Climate emergency declaration**

There are no direct climate change implications from this report.

## **7. Consultation and engagement**

7.1 None for the purposes of this report.

## **8. Other options considered**

8.1 The Council could decline to report on O&S's activities. However, this would deprive councillors and residents of a resource for understanding this aspect of the Council's activity.

## **9. Governance Journey**

9.1 Once the report has been considered by the Resources and Services Overview and Scrutiny Committees it will be considered by the committee chairs and vice-chairs. They will review any comments from the Overview and Scrutiny Committees and make a decision on the final contents of the report before submission to the Council.

### **Annexes:**

Annexe 1 – Overview and Scrutiny Annual Report 2021/22 (To follow)

Annexe 2 – 2021-22 Master Tracker Recommendations to the Executive from the Overview and Scrutiny Committees

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### **Background Papers**

There are no background papers, as defined by Section 100D (5) of the Local Government Act (1972)

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### **CONTACT OFFICER:**

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